

MINUTES OF A MEETING OF THE BOARD OF TRUSTEES
OF
JOHNSON COUNTY COMMUNITY COLLEGE

A meeting of the Board of Trustees of Johnson County Community College was called to order by the Chair on December 14, 2023, at 5:00 p.m. in temporary Board of Trustees Meeting Room, 111 of the Welding Construction Management Technology on the JCCC campus, 12345 College Boulevard, Overland Park, Kansas. Seven Trustees were present in person.

Trustees Lee Cross
 Nancy Ingram
 Laura Smith-Everett
 Mark Hamill arrived at 5:05 p.m.
 Greg Musil
 Dawn Rattan
 Melody Rayl

Staff Andy Bowne, President

Shelli Allen, VP Student Success & Engagement
Jason Arnett, Manager Coffee Bars and Food Court
DeShawn Bailey, Assistant Professor Cosmetology
Malinda Bryan-Smith, Executive Director, Grants Leadership & Development
Rob Caffey, Vice President Information Services/CIO
John Clayton, Executive Director, Institutional Effectiveness
Terri Easley-Geraldo, Professor Communication Studies
Michelle Goebel, Inventory Aide Cosmetology
Chris Gray, Vice President, Strategic Communications & Marketing
Marquis Harris, Executive Director, Inclusion and Belonging
Tom Hall, Associate Vice President, Campus Services/Facility Planning
Jeff Hoyer, Executive Director, Space Management
Marc Leacox, Senior Multimedia Engineer & Event Specialist, AV Services
Jim Leiker, Professor History
Rachel Lierz, EVP Finance and Administrative Services
Liz Loomis, Sr. Executive Assistant President's Office
Jim Matt, Sr. Multimedia Eng and Event Specialist
Mickey McCloud, EVP Academic Affairs, CAO
Becky Miller, SR HRIS Analyst
Caitlin Murphy, Special Assistant, President's Office

Kelsey Nazar, Vice President & General Counsel
Alisa Pacer, Director, Emergency Management
Gurbhushan Singh, VP Academic Affairs
Sam Tady, Sr Videographer
Janelle Vogler, Associate Vice President Business Services
Elisa Waldman, Vice President, Workplace Development & Continuing Education
Sandra Warner, Executive Director, Mission Continuity/Risk Management

PLEDGE OF ALLEGIANCE	Trustee Cross led the Board of Trustees and other meeting participants in the reciting of the Pledge of Allegiance.
QUORUM	Trustee Cross announced a quorum with six trustees present, Trustee Hamill joined at 5:05 p.m.
AWARDS AND RECOGNITIONS	<p>Dr. Bowne introduced Liz Hernandez, the Student Spotlight for December.</p> <p>Dr. McCloud introduced Terri Easley-Giraldo, as the Community College Outstanding Educator Award by the National Communication Association.</p>
OPEN FORUM	Trustee Cross announced there were no registered speakers.
BOARD REPORTS	
Student Senate	Epuna Gonzales provided an update on Student Senate. She said the Student Senate awarded \$400 to the Black-Owned Business Expo bringing the total funds awarded to \$18,429. Epuna said the JCCC Gives event is ending and the Student Senate was able to help provide gifts and necessities for 47 individuals. She thanked the Board for their continued support of Student Senate.
College Lobbyist	Mr. Carter shared information from the monthly legislative update report with the Board of Trustees.
College Council	Jason Arnett provided an update on the College Council. He said the Counseling office is very busy serving students and their Mandatory

Advising Committee will begin meeting again next semester. Jason said the Staff Council is preparing for PLD week presentations at the All-Campus Update and the All-Staff Meeting. Jason also said the College Council Communication Subcommittee will meet in early January with Institutional Planning and Research to discuss the transcripts from the October focus groups.

Faculty Association

In Andrea Vieux's absence Jim Leiker read her report. In Andrea's report she announced the Distinguished Faculty Award winners and the faculty sabbaticals for academic year 2024-2025. Andrea also thanked Trustees Ingram and Musil for their service and commitment to JCCC. Jim also acknowledged the work of the Board members and the tough decisions they are often asked to make.

Johnson County
Education Research
Triangle

Trustee Musil provided an update on JCERT, noting the changes to JCERT Board members based on November 2023 local elections.

Kansas Association of
Community College
Trustees

Trustee Ingram reviewed items from the December 1, 2023 KACC quarterly meeting at Seward County Community College. She said at the meeting LightCast presented a report on the statewide economic impact of community colleges. Trustee Ingram reported there was an update on the new FAFSA form and deadline and how it might impact enrollment. She mentioned policy and procedures for active shooters, NIL and serious student misconduct, for prospective students were discussed at the President's meeting. Trustee Ingram said there was discussion on KBOR service area policy in particular that all institutions be treated in the same manner related to new programs within colleges home service areas.

Foundation

Trustee Rattan provided an update on the JCCC Foundation. She announced a \$100,00 grant from the John W. & Effie E. Speas Memorial Trust to support the Nerman Museum. Trustee Rattan also announced One Hour Heating and Cooling is a new \$25,000 level sponsor for the Midwest Trust Programming. She also said proceeds from the box office for the Cohen Community Series were up \$20,000 over last year.

COMMITTEE REPORTS
AND RECOMMENDATIONS

Audit Committee

Trustee Cross reviewed items from the November 30, 2023 Audit Committee meeting.

Following discussion, upon motion by Trustee Cross, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the audited financial statement for the year ended June 30, 2023.

Collegial Steering

Trustee Cross announced Collegial Steering was unable to meet in December.

Employee Engagement
and Development
Committee

Trustee Hamill reviewed items from the December 6, 2023 Employee Engagement and Development Committee meeting.

Following discussion, upon motion by Trustee Hamill, seconded by Trustee Rayl, which motion carried 6-1, with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to approve the changes to the Compensation Plan and the new Pay Structure tables as shown subsequently in the Board packet.

Management and
Finance Committee

Trustee Musil reviewed items from the December 6, 2023 Management and Finance Committee meeting.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modifications to the Insurance Policy 213.00, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried 6-1, with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to approve the preliminary guidelines for

development of the College's FY 2024-2025 budget.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Smith-Everett, which motion carried 6-1, with Trustee Hamill voting against, the Board of Trustees accepted the recommendation of the College administration to approve the proposal from MC Power Companies in the amount of \$236,383 with an additional 10% contingency of \$23,638 to allow for possible unforeseen costs, for a total amount of \$260,021.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Rattan, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve the proposal from Squeegee Squad of Johnson County for a base year in the amount of \$98,700, and a total estimated expenditure of \$545,380, throughout the renewal options.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve an additional \$650,000.00 for GEB Building First Floor Remodel / Fire Sprinkler System, for a total amount of \$5,013,845.

Student Success
Committee

Trustee Ingram reviewed items from the December 6, 2023 Student Success Committee meeting.

Following discussion, upon motion by Trustee Ingram, seconded by Trustee Musil, which motion carried 5-2, with Trustees Cross and Smith-Everett voting against, the Board of Trustees accepted the recommendation of the College administration to adopt to adopt the Fairness in Women's Sports Act Policy 318.03, as shown subsequently in the Board packet.

Following discussion, upon motion by Trustee Ingram, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees accepted the recommendation of the College administration to approve modification to the Tuberculosis Testing

Student Success	Chair: Dawn Rattan Member: Valerie Jennings
Collegial Steering	Chair: Melody Rayl Member: Laura Smith-Everett
LIAISONS: Foundation:	Mark Hamill Valerie Jennings
KACC:	Lee Cross
JCERT:	Laura Smith-Everett
College Council:	Dawn Rattan

A motion was made by Trustee Musil and seconded by Trustee Rattan to accept the recommendation of the Nominating Committee to approve the 2024 slate of officers, committee, and liaison assignments. Trustee Cross moved to amend the original motion to include Trustee Hamill on the Employee Engagement & Development Committee and be removed from the Student Success Committee. Trustee Musil withdrew his original motion to accept the amendment, and Trustee Smith-Everett seconded. The amendment passed unanimously.

PRESIDENT'S
RECOMMENDATIONS
FOR ACTION

Treasurer's Report

Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees accepted the recommendation of the college administration to approve the Treasurer's Report for the month of October 31, 2023, subject to audit.

President's Monthly Report to the Board Dr. Bowne announced his resignation effective January 2, 2024.

NEW BUSINESS **Following discussion, upon motion by Trustee Cross, seconded by Trustee Smith-Everett, which motion carried unanimously, the Board of Trustees announced Trustees Musil and Ingram have been recognized as Trustees for Life by the Association of Community College Trustees.**

OLD BUSINESS Trustee Cross announced that there was no old business.

CONSENT AGENDA **Following discussion, upon motion by Trustee Smith-Everett, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees approved the consent agenda, including the Human Resources Addendum, as shown in the Board Packet. The consent agenda items included the following:**

Minutes Minutes from the November 16, 2023 and December 6, 2023 Board of Trustees Meetings.

Affiliation, Articulation and Reverse Transfer, Cooperative and Other Agreements Authorized the college to enter into agreements with the agencies/institutions, as shown in the Board Packet.

Cash Disbursement Report Ratified the total cash disbursements, as shown in the Board Packet, for the total amount of \$ 7,326,041.81.

Curriculum Changes to the curriculum as shown in the Board Packet.

Grants, Contracts and Awards The acceptance of grants, as shown in the Board Packet, and the authorization to expend funds in accordance with the terms of the grants.

Retirements EDWARD RONNEBAUM, Professor Nursing, Academic Affairs, May 31, 2024.

ALICIA BREDEHOEFT, Counselor, Learning Engagement, Student Success & Engagement, June 28, 2024.

JUDITH GUZZY, Professor/Librarian, Academic Affairs, January 31, 2024.

HEDY BRIZENDINE, Coordinator Financial Aid Advising, Student Success & Engagement, June 18, 2024.

SANDRA FINNICUM, Professor Physical Science, Academic Affairs, August 15, 2024.

Separations

KRISTINE HERMAN, Manager Bookstore, Finance & Administrative Services, December 1, 2023.

SILVIA ARELLANO FERNANDEZ, Executive Assistant, College Advancement & Government Affairs, January 3, 2024.

EMILY TRESNER, Administrative Assistant, Inclusion & Belonging, November 14, 2023.

JERRY PONZER, Associate Designer, Strategic Communication & Marketing, December 8, 2023.

EDIBERTO GONZALEZ, Director Cosmetology, Academic Affairs, December 4, 2023.

SARAH DIAL, Assistant Coach Women's Volleyball, Student Success & Engagement, December 15, 2023.

Faculty Sabbatical
Awards for 2024-2025

Approved faculty sabbaticals, as shown in the Board Packet.

Britt Benjamin Spring 2025 at Full Pay

Daniel Cryer Fall 2024 at Full Pay

Gina Egan Spring 2025 at Full Pay

David Krug Fall 2024 at Full Pay

Kathi Lefert Spring 2025 at Full Pay

Valerie Mann Spring 2025 at Full Pay

Theresa McChesney Fall 2024 at Full Pay

Ashley Rader Fall 2024 at Full Pay
Mindy Ritter Spring 2025 at Full Pay
Mark Swails Spring 2025 at Full Pay
Gretchen Thum Spring 2025 at Full Pay
Amy Warner Koch Fall 2024 at Full Pay
Lani Witters Spring 2025 at Full Pay

STATEMENTS FROM
TRUSTEES INGRAM AND
MUSIL

Trustees Ingram and Musil provided statements to the board, both noting appreciation of the board members, administration, faculty, and staff. Both also noted the privilege it is to serve as a Trustee and the importance of representing the citizens of Johnson County.

EXECUTIVE SESSION

At 8:03 p.m., upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees agreed to recess into executive session at 8:10 p.m. until 9:10 p.m., for consultation with legal counsel regarding a personnel matter, which would be deemed privileged in the attorney-client relationship.

The meeting reconvened at 9:10 p.m. and Trustee Cross announced that no action had taken place during executive session.

Following discussion, upon motion by Trustee Musil, seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees approved amending the agenda to vote on consideration of Dr. Bowne's resignation.

Following discussion, upon motion by Trustee Rayl and seconded by Trustee Ingram, which motion carried unanimously, the Board of Trustees accepted the resignation of Dr. Bowne, effective January 2, 2024.

ADJOURNMENT

Upon motion by Trustee Ingram, seconded by Trustee Musil, which motion carried unanimously, the Board of Trustees meeting adjourned at 9:13 p.m.

Lee Cross
Chair

Nancy Ingram
Vice Chair