

# Staff Council Meeting Minutes

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Date | Tuesday, April 11, 2023

Time | 2:30PM

Location | MTC 107

## Attendance

### **Present:**

Jason Arnett, Sean Bergman, Angela Boyer, Carol Gard, Latonya Hood, Jeff Hoyer, Robin Judkins, Karen Koller, Kaitlin Krumsick, Ed Lovitt, Dan Robles, Christina Seitzinger, Jill Sigler, Kim Steinmetz, Betsy Timm

### **Absent:**

Jerry Droge, AnnLouise Fitzgerald, Austin Maxwell, Leslie Quinn

## Approval of March 28 meeting minutes (5 minutes)

03/28/28 Meeting minutes approved as prepared and ready to post

## Update on Employee Engagement Survey (15 minutes)

Guests: Rachel Haynes, Director Employee Engagement & Development  
Jay Vignola, Director Human resources

- Reviewed PowerPoint slides of the Employee Engagement survey results
  - 38.6% response rate
  - 924 of 2,395 contacted employees responded
- Engagement providing clarity and answered questions from the group
  - Highlighted areas where JCCC aligned with, was above or below benchmark data
- There are upcoming focus groups from April 26 – May 5
  - Encourage all employees to sign-up to attend a session.
  - The Engagement team will ensure that no employee will be in a session with their up-line/co-workers, allowing them to contribute candidly

## Committee Reports (30 minutes)

- Bylaw Revision Task Force (Ed Lovitt and Karen Koller)
  - 04/11/23 – Update: Discussed the positions that are up for elections that will be brought forward and discussed during the upcoming Town Hall on April 26, 2023.
  - Further discussion concerning bylaws changes, or any additional changes tabled until May 9, 2023 meeting.

***\*\*Time constraints did not allow for discussion on any of the following topics. All topics moved to discussion at 05/09/23 meeting. 04/26/23 will be a Zoom style Town Hall meeting.***

- Staff Council Town Hall – April 25 (Jeff Hoyer, Christina Seitzinger, Austin Maxwell)
  - 04/11/23 – No update
  - Compensation Study – Culpepper

- HR Subcommittee (Kaitlin Krumsick, Karen Koller, Kim Steinmetz)
  - 04/11/23 – No update
- College Council (Jason Arnett)
  - 04/11/23 – No update
- Supervisor Training Task Force (Jason Arnett)
  - 04/11/23 – No update
- Staff Development Awards and Recognition (Austin Maxwell, AnnLouise Fitzgerald)
  - 04/11/23 – No update
- All Staff Meeting (Austin Maxwell, Ed Lovitt, Jeff Hoyer, Jill Sigler)
  - 04/11/23 – No update
- Space Committee (Robin Judkins)
  - 04/11/23 – No update
- Sabbatical Committee (Ed Lovitt and Kaitlin Krumsick)
  - 04/11/23 – No update
- Inclusion and Engagement Committee (Latonya Hood and Betsy Timm)
  - 04/11/23 – No update

## Previous Topics/Old Business (10 minutes)

- Item #94 - Concern about the need for and the accuracy of information listing "Faculty and Staff Degree Information" on our JCCC website in the "about" section
  - We have updated information from Karen and Christina since our last meeting
  - Jeff will communicate with the topic requestor and share what he learns
- Review Spreadsheet of Topics
  - Nine (9) topics with a "Following" status
  - Eight (8) topics with an "In Progress" status

## New Topics/New Business (10 minutes)

- 4/11/23 – No new topics/business introduced

## Addendum

- HR Subcommittee meeting minutes
- 4/11/23 – No HR subcommittee meeting minutes included in these meeting minutes