



EDUCATIONAL AFFAIRS COMMITTEE

Approved Meeting Minutes
February 8th, 2023
3:00 pm
MTC 107 or Zoom

Voting Members Present: Andrew Lutz (chair), Justin Dunham (vice chair), Judi Guzzy, Nick Mancini, Terri Teal, Tonia Hughes, Kurt Christiansen, Sam Summerville, Ashley Rader, Jacob Kier, Maureen Fitzpatrick, Mathew Schmeer, Scott Craig, Susan Brown, Tim Brown, Charlie Randazzo, Casey Buchanan, Dan Mueller, Theresa McChesney, Doug Patterson, and Heather Seitz

Absent Voting Members: Chris Bell

Resource Members: Valerie Dorsey, Kris Perales, Anne Rubeck, and Cathy Almai-Mahurin

(1) Call to Order

The meeting was called to order by Andrew Lutz at 3:01 pm.

(2) Roll Call

Roll was taken by Andrew Lutz.

(3) Agenda Agreement (consent item)

The agenda was agreed on by consent.

(4) Meeting Minutes

The meeting minutes from January 25th, 2023 were approved by consent.

(5) Curriculum*

Business

Business

Leroy Cox

Course Edits

- BUS 241: Principles of Management
 - Replacing course: BUS 141: Principles of Management
- BUS 245: Small Business Management
 - Replacing course: BUS 145: Small Business Management
- BUS 225: Organizational Behavior



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- Title change from: Human Relations

Dr. Leroy Cox was present to represent the curriculum updates for the Business Administration. Dr. Cox discussed the existing BUS 141, 145, and 225 courses, their alignment with the existing AAS program, and general course transfer. The department is requesting to deactivate 141 and 145 and redevelop them as 200-level historical equivalents and update the title of 225.

Doug Patterson motioned to approve the course changes to BUS 141/241, BUS 145/245, and BUS 225. Jacob Kier seconded the motion and the motion passed.

Program Edit

- 2430-AAS: Business Administration

The updates to the Business Administration, AAS reflects the new course numbering for BUS 141 to BUS 241 and BUS 145 to BUS 245.

Theresa McChesney motioned to approve the program edit and Doug seconded the motion. The motion passed.

Arts and Design, Humanities, and Social Sciences

Film and Media Studies, and Photography

Tonia Hughes

Course Edit

- FMS 275: Introduction to Film and Media Production

Tonia Hughes was present to discuss the edit request for FMS 275. Tonia is requesting a change to the registration requirements to ensure students take FMS 200 before taking FMS 275.

Matthew Schmeer motioned to approve the update to FMS 275 and Ashley Radar seconded the motion. The motion passed.

Unused Course Project on behalf of Industrial Technology, and Computing Sciences & Information Technology

Valerie Dorsey

Course Deactivations

- HVAC 125: Energy Alternatives
- WEB 244: Web Apps II
- WEB 134: Web Scripting: JavaScript III



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- WEB 148: PHP with MySQL II

Valerie Dorsey represented the course deactivations submitted thus far for the yearly unused course project. Valerie explained the project helps identify courses that are not being scheduled and are susceptible to state reporting complications. Doug motioned to approve the course deactivations and Matthew seconded the motion. The motion passed.

(6) Subcommittee and Liaison Assignments and Updates

- Cultural Diversity/General Education
 - FMS 200: Intro to Filmmaking and Media Aesthetics
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities: Humanities
 - General Education: AGS - Category: The Arts
 - HIST 120: Local and Kansas History
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
 - Cultural Diversity: AA, AS, AFA
 - HIST 128: Medieval History
The subcommittee recommends the following:
 - Cultural Diversity: AA, AS, AFA
 - HIST 129: Early Modern Europe 1500-1789
The subcommittee recommends the following:
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
 - HIST 145: History of Ancient Rome
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
 - Cultural Diversity: AA, AS, AFA
 - HIST 149: History of India
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
 - Cultural Diversity: AA, AS, AFA
 - HIST 150: Islam: Religion and Civilization
The subcommittee does **NOT** recommend the following due to cross-listings with HUM and REL:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History



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- General Education: AGS - Category: Culture and Ethics, Historical Perspective
- HIST 165: History of China
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
 - Cultural Diversity: AA, AS, AFA
- HIST 167: Introduction to History: Japan
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
- HIST 195: History of the Middle East
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities, History
 - General Education: AGS - Category: Culture and Ethics, Historical Perspective
- PHOT 200: Foundations in Photography
The subcommittee recommends the following:
 - General Education: AA, AS, AFA, AAS - Category: Humanities: Humanities
 - General Education: AGS - Category: The Arts

Matthew Schmeer motioned to approve the following courses for general education: FMS 200, HIST 120, HIST 129, HIST 149, HIST 165, HIST 167, HIST 195, and PHOT 200.

Matthew motioned to approve the following courses for cultural diversity: HIST 120, HIST 128, HIST 145, HIST 149, and HIST 165.

Matthew mentioned that HIST 150 is not recommended for general education due to the course being cross-listed.

Doug seconded Matthew's motions to approve the above-mentioned courses for the recommended designations. The motion passed.

- Procedures
Jacob Kier updated the committee on Procedures work to update bylaws. The committee discussed issues with obtaining membership promptly and ways to gain commitment to the committee earlier.
- ABC
Judy Guzzy reported to the committee the most recent topics of ABC.
- OLAC
The OLAC meeting topics were presented by Susan Brown.
- Faculty Association
No report.
- Committee Day (Student Success)



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Theresa McChesney and Andrew Lutz were both present at the new Committee Day during the Student Success portion. Theresa discussed the new meeting format and appropriate portions of Committee Day reporting for Ed Affairs.

(7) Announcements and Updates

- Ed Affairs Meeting Dates for AY 2023-2024
 - Canvas
 - InfoHub

Educational Affairs meeting dates for the next academic cycle are now posted online in Canvas and Infohub.

- Committee Membership
 - Call for Nominations in March
 - Members rolling off the committee
 - Judith Guzy, Terri Teal, Kurt Christensen, Darryl Luton, Andrew Lutz, Tim Brown, Theresa McChesney, and Heather Seitz

(8) Adjournment

Tonia Hughes motioned to adjourn the meeting and Doug seconded the motion. The meeting concluded at 4:03 pm.

****Curriculum updates are effective Academic Year 2024-2025 Catalog which covers Summer 2024, Fall 2024, and Spring 2025 terms unless otherwise noted.***