

## College Council Meeting Minutes

October 13, 2021

### Attendance:

- 1) Andy Bowne: President
- 2) Tai Edwards: ABC
- 3) Jim Leiker: FA
- 4) Heather Hale: Adjunct
- 5) Star Triscornia: Counseling
- 6) Kristy Howell: Staff Council
- 7) Mary Anne Matos: Staff Council
- 8) Jason Arnett: Staff Council
- 9) Robin Judkins: Staff Council
- 10) Leslie Quinn: Staff Council
- 11) Jill Sigler: Staff Council
- 12) Elisa Waldman: Cabinet Representative
- 13) Astha Thapa: Student Senate
- 14) Harshmeet Lamda: Student Senate
- 15) Board representation ABSENT (likely attending by January)

- 1) Introduction/Getting to know one another
- 2) Discussion: Guiding Principles
  - a) Conducted a brainstorming session where we came up with 45 ideas for our guiding principles (see slides with images of all of the brainstorming documents)
  - b) Most popular (votes):
    - i) Be solutions-oriented and seek to collaboratively solve problems (8)
      - (1) Approach the process with optimism (0)
    - ii) Value diversity of thought (6)
      - (1) Open-mindedness (4)
      - (2) Be inclusive (2)
      - (3) Collaborate with each other (1)
    - iii) Listen, respect, value, incorporate, and equitably elevate expertise (6)
      - (1) Have respect for knowledge (1)
      - (2) Bring the right people to the table (1)
      - (3) Be evidence-based as much as possible (0)
    - iv) Be willing to actively and directly engage in difficult discussions (5)
    - v) Share a “students/community first” perspective (3)
      - (1) Service leadership (3)
    - vi) Inform decision-makers of the consequences of decisions and actions proactively and after the fact (3)
    - vii) Be transparent in our work (4)
      - (1) Communicate intentionally and purposefully (0)
    - viii) NOT USED (but had votes)
      - (1) Set goals first (1)

- (2) Value exploration of ideas (1)
- 3) Discussion: Purpose of College Council
  - a) Initial brainstorming
    - i) We're not decision-makers; we are not a group that dictates.
    - ii) We're an advisory board to decision-making groups.
    - iii) We are solution finders.
      - (1) We are here to figure out what requires attention (not what already has attention).
      - (2) We are resource navigators.
      - (3) We are liaisons among campus entities/groups.
    - iv) We are not representing ourselves, we are representing our constituencies.
    - v) Agendas could be shaped by Council members bringing issues that they could not solve otherwise.
    - vi) Non-members could come to this group seeking input, advice, solutions.
    - vii) Accountability
      - (1) We don't want to be the place where good ideas go to die.
      - (2) The place where good ideas that can't get traction can come to get movement.
    - viii) Listening
      - (1) Hearing the quiet voices that need elevation.
      - (2) Employ militant discussion, hear every voice on College Council while maintaining space for contemplation or "I don't know...yet."
- 4) Discussion: Meeting Frequency
  - a) We need to meet more frequently between now and end of semester while writing bylaws, etc.
  - b) Goal is to have College Council functioning by January.
- 5) Major Tasks Ahead and Timeline
  - a) College Council ByLaws
    - i) Do this in a few meetings, not 2 years. Have complete by end of semester.
    - ii) Leadership Structure
      - (1) Who facilitates? Rotate this?
      - (2) Who creates agendas, meetings?
  - b) Microsoft Teams
    - i) Keep our documents (minutes, agendas) within Teams
    - ii) Share out our meeting minutes on Infohub.
  - c) Openness of meetings
    - i) Avoid zoom for us and audience.
    - ii) Easier to have difficult discussions without an audience.
    - iii) Share detailed minutes with campus community.
    - iv) Maybe do townhalls at least once a semester?
    - v) Call our regularly scheduled meetings "working meetings".
  - d) Communication
    - i) Internally among Council members – use Teams.
    - ii) Externally with constituencies – use Infohub.
- 6) Assignments: from this meeting
  - a) Tai will send out minutes/notes from this meeting.
  - b) Andy will send out Doodle pool for next meeting, then we will plan future meetings.

c) Mary Anne will set up Teams.

7) 3 Up/3 Down (Reflection)

a) What did you like about today's meeting that you'd like to see carried forward?

i) Engaging.

ii) Exercises/discussions were effective.

iii) Student inclusion.

b) If you could do the meeting over again, what would you suggest is done differently?

i) Free coffee.

ii) Manage meeting time more efficiently.

iii) Have an ice-breaker before acting issues.