

# ADA Instructional Committee Meeting

April 20, 2023

**Members:** Ed Lovitt, Holly Dressler, Chantel Braasch, Jean Ann Vickers, Beth Gulley, Diana Rottinghaus, Lori Slavin, Samira Hussein, Tim Brown, Pete, Peterson, Terri Easley-Giraldo, Rob Grondahl, Masood Syed, Farrell Jenab, Alexa Summers, Mindy Ritter, Christa Haas

Meeting Notes: Chantel Braasch

## 1. Committee Updates

### a. ABC Rep – Faculty Volunteer?

Ed: Meeting is usually a Monday afternoon. Let Ed know if anyone is interested.

### b. Faculty Co-chair: Any interest?

Ed: Has participated for a long time for OLAC; most of the responsibility lies in planning agendas with co-chairs for the meetings, sit in the background to make sure all the resources are available for the meeting and it would be great if a faculty co-chair would volunteer to help set agendas, usually the co-chairs meet a week prior to the OLAC meeting and discuss topics that need to be discussed on the committee; Co-chair would probably not start until next September

Beth: agrees that it would be a good idea for a faculty participant to be on either ABC or OLAC

Samira: MAY consider co-chair in the Fall but plate is full now; GPT tool buzz and that it really should be a tool to be discussed at length and should be of interest to drive the interest for the Fall

Ed: Lots of people are hesitant to participate in OLAC but we wouldn't just throw you out there but it is an important part of shared governance

### c. Meeting notes always on InfoHub

Ed: Chantel takes the notes in the background of these meetings; previous notetakers in other committees has really been valuable to look at those later and be able to share information with colleagues

Samira: Would Ed send reminder to what year we are in a cycle rotation for this committee

Ed: He does not think that there is a cycle rotation on this committee but could be considered.

## 2. Accessible Course Content

### a. Support for Faculty

i. Instructional Designer: Ed Tech

ii. Access Services

### b. Process once request is submitted (see diagram)

Ed: presented the workflow diagram below; discussed that this has been going on for awhile but that ETC/Access are both making this more of a formalized process;

Samira: can the modality of the course (online versus F2F) be discussed in this process?  
Could this workflow be shared with other faculty that are not as familiar with how this might go versus a professor who has never gone thru such a process with Access Services?

Beth: Can we add that ETC AND Faculty member will work together to run the ALLY report because faculty may get defensive of their course content especially since there are many variables that play into when and how an instructor finds out they are teaching a course

Ed: He envisions ETC will set up a meeting with faculty to discuss what is the content that will be used and how will it be used.

Farrell: Suggested changing the step wording to "ETC staff and faculty reviews...."

Ed: Feel free to share this type of workflow with everyone

3. Accessible Computing Options at JCCC: Webpage

Chantel: We are working with Web Design team to build a webpage that will list all the accessible workstations around campus, what technology is available on these workstations, and any other assistive technology available on the campus

4. [Screen Reader Demo](#)

- a. Recap of Presentation
- b. Future Resource on Image Descriptions

Ed: We brought in Robert Beach to present to us about native use of a screen reader while going through a Canvas course. Spent most of the time talking through the pros and cons of how the 2 Canvas courses were built.

Rob: I will check out the email with the link to that recording. I have not been able to have positive experiences using screen reader to test things.

Ed: Spoke to the necessity of using headers to provide navigation in the Canvas course and in documents to provide the navigation that is necessary for a non-sighted user

Rob: He has mostly used Microsoft Reader and thinks it is crazy that it would read the menus

Chantel: There is a difference between a text-to-speech tool versus a screen reader tool. Text-to-speech tools are used to provide readability to text. Screen readers couples readability with navigation so the user can skip around in a document or webpage like a sighted person can when visually scanning.

5. Emergency Evacuation Plans – Continuing work on updates

Lori: Likes that the evacuation plans are included in the Faculty Notifications. She would be curious to have a more definitive update of the actions that are being taken since she has voiced concerns that she has experienced in the past with necessity evacuations during construction periods.

6. Accessibility Updates/Concerns/Suggestions from Committee Members

- a. Recommendation from English Faculty: Change Language on Accommodation form regarding students who may have a seizure in class:
  - i. New language on Accommodation form: Added *“Faculty are not expected to provide any medical assistance to the student, but the following provides general response guidelines:”*

## 2. Student Health Information

### o Seizures

This student has a seizure disorder. In the event of a seizure:

**Call JCCC Police at 4111.** First Responders will determine the care needed by the student.

**Faculty are not expected to provide any medical assistance to the student** but the following provides general response guidelines:

Do NOT try to restrain the person but push nearby objects out of the way to avoid injury. Calmly explain to bystanders that it appears the individual is having a seizure. If you are concerned that the student is choking, it may be appropriate to loosen clothing around the neck. Do NOT force anything between the teeth. When seizing is over, it may be appropriate to turn the person on their side.

### b. Other

Ed: Are there other concerns?

Beth: Heard third party that there is confusion with the Flexible Attendance and perhaps it would be necessary to provide a Fall PDD about this Flexible Attendance

Ed: We just hired a new Testing Services Director and she has a strong history in testing accessibility and accommodations

Lori: We are administering a lab exam with a student needs a scribe within the classroom. Testing was not willing to provide that and they solved the issue with the mother of the student serving as the scribe since she is already the aide in the class. This needs to be discussed further with Testing for a more definitely plan. Is it the student's responsibility to find their own scribe?

Chantel: No, it should never be the students responsibility and it should be a College employee to provide that service.

## 7. April is Deaf Awareness Month

- a. National Deaf Center on Postsecondary Outcomes (NDC) is offering [“Deaf 101”](#) online learning module
  - i. This module is designed to provide participants with resources to increase their awareness of the ethnic and cultural diversity within the deaf community; and that there is not “one” deaf community, but rather many. Participants will have the opportunity to examine identity and intersectionality among deaf people from their lived experiences.

Ed: Aug 2 – 4 JCCC will be hosting on premise and virtual SIDLIT conference; Getting Together, Staying Together, and Building a Future Together; there will be a call for proposals

Lori: STEM poster symposium is coming up next week where students will present (160 posters, 105 presenters, and giving away \$6,000 in scholarships) presentations of research projects done for class or Honors; in Co-Lab next week

